



Plymouth High School for Girls

"For life, not school, we learn"

10 July 2023

Dear Students (and Parents, Guardians)

I do hope that you are able to take some time to relax now that examination period is over. Even though you will be awaiting your results, now is a time to concentrate on your other interests and spend time with friends and family as well as think ahead to your post 16 study.

It was good to see so many of you at the prom at Elfordleigh and we look forward to seeing you soon in school for the Sixth Form Induction Day.

If you are intending to study your A' Levels at Plymouth High School please don't forget to complete the summer work for the subjects that you intend to study. The work will be set on the Induction Day and can also be found on the school website by following this link.

[Plymouth High School for Girls - Preparation for 6th Form \(phsg.org\)](http://phsg.org)

This remainder of this letter outlines the procedures for the Results Day in August.

GCSE Results day is the 24th August 2023.

Results will be available **in school** from 8.30am.

Please enter the school via the main gate and make your way down past the courts to the Gym.

Parents are asked to wait on the netball court for their child.

When you enter the gym there will a table for each tutor group where you will receive an envelope containing your results and a letter about your next steps.

Once you have collected your results you will be directed to the Metcalfe building to discuss your next steps with a member of staff. This is where we confirm your place in Plymouth High Sixth form if you have met the criteria, and confirm your option choices.

You may also discuss altering your choices if you have changed your mind or if your results mean that a change of subjects might be needed. If you have not met the entry criteria, we will also discuss alternatives with you on results day.

If it is your intention to attend an alternative sixth form or start an apprenticeship, we would still need a quick chat with you to collect that information.



If you are not able to collect your results in person on the day for any reason then there are two options that we can provide for you.

- We can email your results to you. In order for us to provide this service we require you to send an email to Mrs Hardwick (Julie.Hardwick@phsg.tsat.org.uk) stating clearly your name and the email address that you would like the results emailed to on the day. Mrs Hardwick will acknowledge receipt of this request, so you know that this has been recorded. The email will be sent to you on the results day itself before midday.
- The alternative is that a designated person can collect your results for you. This has to be agreed before the results day itself. We would need the name of the person collecting the results and they would need identification on them to prove who they are. This would include your parents, the results are yours and we cannot release them, even to your parents, without your consent.

If on the day itself, you are unexpectedly unable to attend and collect your results, we can again email them to you or give them to a designated person. You will need to contact the school for either of these two scenarios above. We would once again, need the name of the person collecting the results and they would need identification on them to prove who they were.

No exam results can be given over the phone.

I hope that you are able to enjoy the few weeks between now and the Results Day in August.

Stay safe and we will see you soon.

Kind regards

Miss Donna Roughton
Deputy Headteacher