



PLYMOUTH HIGH SCHOOL FOR GIRLS

Tuesday 9th January 2018

JANUARY NEWSLETTER

Dear Parents, Carers and Students,

Welcome back to the new term. I wish you a very happy new year! I hope you had a very enjoyable festive break. I know members of staff appreciated and needed the holiday.

Having sustained a broken ankle during October half term and therefore not being allowed to come to work meant that the last 7 weeks of the Autumn term were a challenge for me as I'm sure you can understand! I was delighted that my consultant agreed I could return for the last 5 days of term. I felt it was particularly important that I took our end of term assembly: I was able to preside over the handover of the Sixth Form leadership teams as well as providing the occasion for our students to see that their Headteacher was back in action albeit a little restricted by my boot, and hopefully this message got home to you parents too! Being back in school helped me ease my way into the swing of school life again and I feel much more ready to get on with things now we start a new term. However much I answered emails, took phone calls, had SLT meetings (staff visited me at home!), marked work and wrote various reports, the pace of school life is so fast that things move on quickly and it's not always easy to keep up with everything that's been going on.

I owe Mr. Willis a very big debt of gratitude for stepping up as acting Headteacher. He has done a superb job in my absence. Mrs. Eales-White and many other members of staff also took on extra responsibilities and helped out when necessary with various tasks. This was a test of our capacity which has been trimmed to the bone, and therefore I am fully aware of the extra strain my absence placed on the system.

Inevitably this has meant that certain priorities within our School Improvement Plan have had to be put on hold and we haven't moved forward as much as I would have hoped with certain things. I am delighted however to hear that our assessment and reporting procedures are bedding down; I'm also pleased that we are moving forward with purchasing sets of Chromebooks to support our students' learning. We have money from the PTFA, a group of Old Girls and from a parent / business sponsor donated specifically for this purpose.

Now I'm back, I'm determined that this term will see a refocus on what needs to be done.

You should by now have received the letter from me through your ParentPay account announcing that I will be retiring at the end of this Spring term 2018 and explaining the reasons for my decision. You can read the full text of the letter below.

We ended the Autumn term on a high. Our various activities were very successful as well as being great fun. Students and staff enjoyed our Christmas dinners and we were delighted at the positive atmosphere they generated. I would like to thank the members of staff who came down to the Newman Hall to help serve, direct students and clear the tables once the girls had finished eating. We couldn't have done it without them. The Carols and Mince Pies Evening showcased the musical talent that we have in the school. This was the first time in my 10 years at the school that I didn't attend and I missed the feeling that Christmas was on its way it has always given me! We then had our Drama Festival and Christmas Fayre. Once again the students demonstrated how responsible they are and what good leadership skills they possess along with the high quality of drama they performed and their consideration for each other. On this occasion our winning House was Anthony who can be very proud of their achievements.

On the last day of term we began with end of term assembly in which the girls find out who has won the House trophy for 2017. Congratulations go to Temple who are this year's winners and never forgot that all the House events, even the smallest of them, generate points! It is at our end of term assemblies that I'm reminded once again how strong the House spirit still is within the school. I again felt that sense of pride in Plymouth High as the Head Girl Team, the House Teams, Student Leaders and Subject Captains handed their positions over to their successors for 2018. Our final event was the Carol Service for which we go across to St Matthias Church. I think it was one of the best I've been to. Mrs. Lemin worked with Reverend Ollie Ryder to put together a balanced programme of readings and music. Once again the standard of music was extremely high and our students read beautifully.

House Teams for 2018

House Positions	Anthony	Kendall	Latimer	Temple
Captain	Maddyson Skentelbery	Emma Bean	Hollie Burch	Leonie Lawes
Vice-Captain	Emma De Jager	Harry Macdonald	Ruth McCulloch	Penelope Speed
Sports Captain	Phoebe Tank	Oscar Parsons	Polly O'Loughlin	Felix Williams

They will be ably assisted by the Junior House Captains for 2018 who are:

Houses	Anthony	Kendall	Latimer	Temple
Junior House Captains	Alice Bickley May Beatty	Neomi Agbobli Tori Keen	Maisy Staples Jessica Towers	Eleanor Lakin Caitlin Hine

Student Leaders for 2018

Girls have the opportunity when they are in Year 10 to put themselves forward for selection as our Student Leaders. Roles and responsibilities are varied ranging from helping out at school events such as our Presentation Evenings, working with the Head Girl Team on activities such as our fund raising events and supervising the duties carried out by Year 11 students.

The successful candidates are: Zoe Christie; Madeleine Harper; Darcy Hollinson; Hannah Jakowyszyn; Ella Ridley.

Year 9 Options

Parents of Year 9 students should now have received their letter informing them of the Year 9 Options Evening that we are running this **Thursday 11th January** starting at **6.00pm** in the Newman Hall. This is then followed by the Parents Evening on **31st January**. At the Options Evening parents and students will receive information about each subject and the process and deadlines for choosing GCSE subjects for Year 10. Parents Evening is the event where current teaching staff are available to discuss your daughter's progress.

This is a relatively short term and therefore a very busy one! I thank you for your continued support and look forward to 2018 with much excitement.

Yours faithfully



Mary Utton
Headteacher

Completion and Award of Our Healthy Child Quality Mark



Plymouth High is very pleased to announce that we have achieved the Healthy Child Quality Mark. Whilst we announced some time ago that we were receiving the award, our journey is now complete and we have been awarded our plaque in recognition of the achievement.

The mark recognises the work and care that we put into making sure our students and staff stay healthy. It covers the wide range of health issues that we educate our students on, such as: emotional wellbeing, oral health, sun safety, physical education, to name a few. Our feedback recognised the immense range of activities that enrich our students as well as our curriculum provision that promotes health at all levels.

One highlight is the recognition of our Student Support Base which was identified for its exemplary work. Team Hummingbird impressed our assessors immensely, with its highly inclusive programme that enriches its participants and as all visitors to Plymouth High comment, our welcoming and family feel shone through.

Plymouth High has always prided itself on its pastoral care, the wellbeing of students and what we do to prepare our students for all aspects of their life "For Life Not School We Learn". We are very proud that our efforts have been recognised in the achievement of our Healthy Child Quality Mark.



DEPARTMENTAL NEWS.....

FROM THE LANGUAGE DEPARTMENT

Do you have language skills?

Are you a native or fluent speaker of French or German and do you have some spare time? Or do you know somebody else who might be interested in helping us? If so, the languages department would love to hear from you. We no longer have foreign language assistants and Year 13, in particular, would really benefit from the chance to do some extra speaking practice. If you are able to offer even a short amount of time, please contact **Anna Carter** acarter@phsg.org or **Heidi Walsh** hwahsh@phsg.org



FROM THE MATHS DEPARTMENT

Revision Support

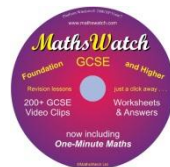


We have some Maths revision CDROMS for sale for £1 in the Maths Office. These CDROMS are from a company called Mathswatch and cover the whole of GCSE Maths - the old curriculum A*- D.

I know that students are studying the new GCSE with grades 9 - 5 at the higher tier, but the vast majority of the content of Maths has stayed the same, so these CDROMS are still useful for revision.

There are several reasons why the MathsWatch resource works as the best Maths revision aid:

- It revises every single topic just like a teacher would, at the board
- The producers of the CDROM are all highly experienced practicing teachers
- Every clip has real exam questions for students to do - because we all know that to be good at Maths, a student has to do it, not just watch it
- The bank of questions contains 1000s of exam-style questions that are automatically marked



If you would like a CDROM to help your daughter to revise in preparation for the exams in June then please ask them to pop along to the Maths Office at break times or lunchtimes with their shiny NEW £1 coin to purchase one.

Maths Equipment

A gentle reminder that all girls should be bringing to all their Maths lessons the following equipment:

- ✚ Pen
- ✚ Pencil
- ✚ Ruler
- ✚ Pair of Compass
- ✚ Protractor
- ✚ Scientific calculator - we recommend the Casio fx-83GT Plus

Maths at A Level

With the changes to the A Level specification there is a need for students to have a more advanced calculator for use in lessons and in the exams. Some of the Year 12 students taking Maths have yet to purchase one of these calculators from the school, they will soon realise that there are some questions that they cannot answer due to not having the correct equipment - please can I encourage those remaining Year 12 to please buy the calculator - maybe a suggested Christmas present! The calculators are the Casio fx-991EX Class wiz and we sell them for £20.

If you are a Year 11 student thinking of studying Maths next year at A' Level, then these calculators will be needed in order for you to complete the course. Why not purchase one now and get used to using it for GCSE as well. If you would like to buy please pop and see Miss Roughton in Room 1 at a break time or lunchtime.

Miss Donna Roughton
Leader of Mathematics

FROM THE ENGLISH DEPARTMENT

Congratulations to Mr Rutherford who has recently completed a Masters Degree in Creative Writing at Plymouth University for which he obtained a Distinction.



FROM THE ART DEPARTMENT



Left to right: Poppy Cowan, Charlotte Jones and Brodie Butchart

New Art Captains

It's a New Year, and we have new Art Captains! Poppy, Charlotte and Brodie formally applied to take on the role and were selected to be this year's Art Captain Team, congratulations! The Art Captains work closely with the Art Department to promote talented artists across all years and they are in charge of running Art Club on Thursday lunchtimes in A41. This year the Art Captains will also be helping to run the Art Department instagram, which you can follow here: @phsg_art.

"Hi my name is Poppy Cowan, one of the new Art Captains. I am delighted to have been given this position as I have always been passionate about art. I hope to spread my love of the creative world and inspire younger years to follow through with art not just in school, but outside of school as well. I want to show that art is more than just a hobby, and also celebrate great artwork on the school's art instagram account to encourage others to be more creative." **-Poppy Cowan**

"Hi my name is Charlotte Jones and I am really excited to be one of the new Art Captains for this school year. Art has always been my favourite subject at the school and I'm excited to share my love for this amazing subject and keep the art department running brilliantly! I'm excited to have the opportunity to add my influence to displays, Art Club and the art instagram. I would love to see more people from the younger years and across the school being featured more for the amazing work they do, which is something I want to make sure happens in my time as Art Captain. I can't wait for this year and to meet some new art lovers from different years across the school!" **-Charlotte Jones**

"Hello! My name's Brodie Butchart and I am a part of the new Art Captain Team. I'm super excited to be a part of the art department as I've always loved art and want to share my passion and inspire younger students. I want to show the range of art possible and make art more accessible to the younger years as well as represent the true nature and spirit of the school." **-Brodie Butchart**

Consultation on Admission Arrangements 2019/2020

We will be consulting on our admission arrangements for 2019/2020 through Plymouth City Council. The consultation will be live between 11 December 2017 and 21 January 2018. If you wish to find out about our policy or make any comment, please visit www.plymouth.gov.uk/admissionconsultation.

Guidance from Public Health re Seasonal Influenza and Norovirus

Public Health England has written to advise us that Norovirus is now circulating in our area. Norovirus causes viral gastroenteritis, which is characterised by the sudden onset of vomiting and/or diarrhoea, it can spread rapidly in closed environments such as schools and nursing homes. However, most people do not require treatment and recover at home within one or two days.

Norovirus is easily transmitted from person to person and by consuming contaminated food or water or by contact with contaminated surfaces or objects.

People with symptoms of Norovirus should:

- Stay away from work or school until they have been **free of symptoms for at least 48 hours** and avoid contact with others where possible
- Keep hydrated by drinking fluids as tolerated
- If symptoms persist (more than 48 hours), phone the GP or the NHS non-emergency number 111 for advice.
- Wash hands thoroughly with soap and water regularly but particularly after toilet visits and before eating and handling food. **Alcohol hand gel is not effective against Norovirus**
- Do not attend other childcare settings or visit hospitals or residential care homes as there is a real risk of introducing the infection to the establishment
- Do not handle or prepare food for other people until symptom free for at least 48 hours.



PARKING IN AND AROUND THE SCHOOL SITE



May I remind parents that there is **no parking on the school site**.

May I also ask you to be considerate to the residents who live in close proximity to the school. I continue to receive complaints from our neighbours and can understand their anger and frustration!

A number of parents wait in their cars to collect their daughter after school. Parents park on the double yellow lines, block alleyway entrances and exits and park in residents' bays for which a resident has to pay for a permit. This often means for residents returning home at a similar time that they are unable to park their cars.

Not only is this inconsiderate, it is on occasions dangerous as drivers are not always watching carefully where our girls are as they come out of school.

Thank you.

SALSA EVENING



After the great success of last year's Salsa Night we are organising another one! If you are not usually the type to get up and dance this will be a guaranteed evening of fun with friends.

The evening will be held on 27th January 2018 from 6.30pm to 10.00pm at New Victoria House, Weston Park Road Plymouth (just off Mutley Plain). There will be half hour introduction lesson to the basic steps of salsa followed by a one hour salsa lesson and one hour bachata lesson led by Kevan Kennedy of Lemon Frog Dancing Company.



You can bring your own drink and food to eat on the evening.



Due to limited spaces tickets are only available in advance from Mrs Randell and cost £10 per person.

All proceeds from the evening will go towards the 2019 Ghana Fund to support our link with Ahantaman School. Please invite friends along and enjoy a sociable evening that promises to be full of smiles and laughter.



CHARITY UPDATE

In 2017 we were aiming to raise over £2000 for the school and the British Heart Foundation. We did it!

The school has received £1240 from mufti days, cake sales and raffles. The British Heart Foundation has received £1039 from the mufti day and the Christmas fair.

We also managed to raise money for Red Nose day, £730 from a mufti day and the selling of red noses; and for Children In Need we raised a further £730 with another mufti day and bake sale.

The grand total for 2017 was £3739



Since 2013 when I took over the charity lead have raised just over a staggering £29,000 for charities both locally, nationally and internationally.

The money raised has gone to:

- ❖ British Heart Foundation
- ❖ Children In Need
- ❖ Comic/Sport Relief
- ❖ UNICEF
- ❖ Jeremiahs Journey
- ❖ Teenage Cancer Trust
- ❖ Nepal Disaster fund
- ❖ St Luke's Hospice Plymouth
- ❖ Cancer Research



A big thank you to everyone who has baked cakes, bought raffle tickets, worn mufti, sung in talent shops, eaten disgusting things in bush tucker trials, played sport against the teachers and generally had fun.

Thank you – you are all stars.

I am stepping down in my role as charity coordinator, but will be on hand to wear mufti, eat cake and do something funny for money in the future. The organisation of all charity events will now be handed over to Ms Penny Brown.

Thank you once again for all your support with various charity events that we have undertaken over the last few years, we would not have got to the amazing total without everyone pulling together.

Donna Roughton
The outgoing Charity Coordinator

TERM DATES 2018-2019

Parents are already looking ahead to 2018/2019 and have asked me for the Term Dates so here they are!

Autumn Term:

Wednesday 5th September 2018 – Wednesday 19th December 2018

Wednesday 5th September Years 7, 11 and 13 return

With Year 12 as required

Thursday 6th September

Whole School returns

Half term:

Monday 22nd October –

Friday 26th October 2018

Spring Term:

Tuesday 8th January 2019 – Friday 5th April 2019

Half term: Monday 18th February –

Friday 22nd February 2019

Summer Term:

Tuesday 23rd April 2019 – Wednesday 24th July 2019

May Day Monday 6th May

Half term: Monday 27th May –

Friday 31st May 2019

Curriculum Enrichment Week

Monday 8th July – Friday 12th July 2019

The five non-pupil days are: Tuesday 4th September 2018

Friday 19th October 2018

Monday 7th January 2019

Fourth and Fifth day (20th & 21st December)

to be commuted to twilight sessions

TERM DATES 2017-2018

Spring Term:

Wednesday 3rd January 2018 – Thursday 29th March 2018

*Half term: Monday 12th February –
Friday 16th February 2018*

Summer Term:

Monday 16th April 2018 – Friday 20th July 2018

*May Day Monday 7th May
Half term: Monday 28th May –
Friday 1st June*

Curriculum Enrichment Week

Monday 9th July – Friday 13th July 2018

Non-pupil days are:

Monday 4th September 2017
Tuesday 5th September 2017
Friday 20th October 2017
Monday 23rd July 2018
Tuesday 24th July 2018

(The latter 2 days commuted for Staff into evening training sessions)

DATES FOR YOUR DIARY 2018/2019

Term Starts	3rd January 2018 (Week B)
Year 11 Option Forms Returned	3rd January 2018
Year 11 Sixth Form Interviews	8th, 9th, 11th & 12th January 2018
Year 9 Options Evening	11th January 2018
Year 9 Parents Evening	31st January 2018
Year 9 Options Forms Returned	2nd February 2018
Year 10 Reports Home	5th February 2018
Half Term	Monday 12th – Friday 16th February 2018
Curriculum Enrichment Week	Monday 9th July – Friday 13th July 2018



Vacancy for Student Librarian

Open to year 9 and 10 only

Are you reliable, friendly,
hard-working and do you love
reading?

Do you want to gain some
work experience, learn new
skills and be an ambassador
for the library?

If you're interested, pick up an application form
from Miss Harris in the library.

Deadline for entries: Thursday 8th February 2018.

PLYMOUTH HIGH SCHOOL for GIRLS

St Lawrence Road, Plymouth PL4 6HT

Headteacher: Mary Utton, BA

T: 01752 208308

email: phs@phsg.org | website: www.phsg.org



4th January 2018

Dear Parents / Carers

I am writing to inform you of my intention to retire from post as Headteacher of Plymouth High School for Girls from the end of the Spring term 2018. This is a difficult letter to write and I have very mixed feelings about moving on from Plymouth High. It has been a privilege to be the Headteacher for the past 10 years of such a wonderful school and I will leave with many fond memories of my time here. However, for health reasons, this is the right time to hand over the leadership reins.

I must firstly thank all of the Governors for putting their faith and trust in me on my appointment so many years ago now, and hope I have repaid their confidence as we've continued our journey of improvement in such turbulent, challenging and uncertain times educationally, politically and financially. I have enjoyed being the Headteacher of such an exceptional school; a very special place for our students to thrive, flourish and excel.

I have complete confidence in the Governors making an outstanding appointment for my successor. The Board of Governors have taken the decision that from April 2018 until September 2019 they will appoint Shaun Willis, our Deputy Head, as Interim Headteacher. This will ensure that they are left with sufficient time to find the best person to fill the post of Headteacher.

I will miss everything about the school – your wonderful children who engage me every day with their amazing contributions, drive for success and achievements; you, the parents who have been so supportive of our developments; and of course my outstanding staff and Board of Governors. I feel I will be passing Plymouth High over to a new post holder in a very positive and healthy position.

Thank you all once again for all your friendship and support and for having the belief in me. I end my career on a positive note.

Yours faithfully

Headteacher



GROWTH MINDSET

You may have heard your daughter talking about having a 'Growth Mindset'. But what does this really mean?

The Main Points

We have been encouraging our students to have a Growth Mindset instead of a Fixed Mindset. One could call it having a "learning mindset".

FIXED MINDSET Aim to avoid making any mistakes and immediate success	GROWTH MINDSET Understands that intelligence can be developed Students with a Fixed Mindset
Students with a Fixed Mindset: <ul style="list-style-type: none">• Avoid challenges so they do not fail• View effort as a sign of failure• Will give up easily when a task becomes hard• Will only focus on grades given, not any useful feedback which is given to help improve the quality of work produced• Believe intelligence is fixed e.g. "I'm not good at Maths", "I can't spell"• Think "Why bother – I can't do it!"	Students with a Growth Mindset: <ul style="list-style-type: none">• View challenges as way of stretching their learning• Understand that mistakes can lead to learning and will persist when things get difficult• View effort as the path to mastery• Will learn from feedback – "How can I improve?"• Is able to persevere – "I struggle at maths but will improve!"• Develop a positive attitude "I can't do it yet!"

How does PHSG promote Growth?

- ✓ Assemblies and PSHE time devoted to Growth Mindset to inform students
- ✓ Posters and signs in every class room to reinforce the message
E.g. **I can't do it... yet!**
- ✓ Encouraging students to develop positive mindsets e.g. in wellbeing classes
- ✓ Attitude to learning grades to reflect effort and persistence as in the Growth Mindset philosophy
- ✓ Students receive quality feedback to improve learning - grades, numbers or levels will often not be present as we want the focus to be on the comment.
- ✓ Challenge and risk taking to be encouraged in lessons;
- ✓ Teachers' vocabulary will use words such as persistence, perseverance, resilience, effort
- ✓ A safe and secure environment created by teachers in which making mistakes is accepted without criticism or humiliation but is actually evidence of effective learning and getting better at something i.e. a natural part of the learning process

How can parents support their child in having a Growth Mindset?

1. Have 'learning discussions' at home to reinforce what has happened that day

"What did you learn today?" "What did you try hard at today?" Learning is about making mistakes then improving the work. Improvements and redrafting is all part of the process and should be encouraged... "How could you improve that piece of work?"

2. Give feedback on the process not on the outcome

For example if a child does well on a History test, "*Well done, you have been working hard*" instead of "*You are clever at History*". **This will also help when things don't go well, "Did you really work hard enough?"**. If they have done well and got high marks don't just focus on the mark, encourage them to think how they could develop further: "*What was the most interesting topic? Can you find out more about it?*" The process of learning continues; the result is not the end.

3. Explain to your child that brains can grow

Brains can grow and learning changes our brains. This is called brain plasticity - intelligence is not fixed. Persistence, practice and effort are essential in developing the connections in the brain.

4. Encourage risk, failing and learning from mistakes

This helps children to become resilient and persevere when things get difficult. Mistakes are part of learning; FAIL should really be read as: **F**irst **A**tttempt **I**n **L**earning.

"I have not failed. I've just found 10,000 ways that won't work"

"Many of life's failures are people who did not realize how close they were to success when they gave up" Thomas Edison Inventor

5. Encourage and model positive self- talk

DEVELOPING A **GROWTH MINDSET**



INSTEAD OF.....	TRY THINKING....
I'm not good at this	What am I missing?
I give up	I'll use a different strategy
It's good enough	Is this really my best work?
I can't make this any better	I can always improve
This is too hard	This may take some time
I made a mistake	Mistakes help me to learn
I just can't do this	I am going to train my brain
I'll never be that smart	I will learn how to do this
Plan A didn't work	There's always Plan B
My friend can do it	I will learn from them

If you always do what you've always done, you'll always get what you've always got.

If you are interested in finding out more please read the following amongst others:

- Dr Carol Dweck - numerous books and articles available online
- Professor Robert Winston – The Human Mind

Websites

- <https://mindsetonline.com/howmindsetaffects/mindsetforachievement/index.html>
- http://teacherstoolbox.co.uk/T_Dweck.html
- <https://www.mindsetkit.org/>
- <https://www.youtube.com/watch?v=EIVUqv0v1EE> 2 mins, suitable for students
- https://www.youtube.com/watch?v=KUWn_TJTrnU 5 min explanation of mindsets

ELIGIBILITY FOR FREE SCHOOL MEALS - Can you help us? –

Do you know just registering your child for Free School Meals means that the school gets extra money? Register now to make sure we don't miss out.

The Government is giving money to schools to help children from lower income families do their very best. This funding is called a 'Pupil Premium'.

This money is crucial to us if we are to continue to run our Student Support facilities.

Please register to make sure your child and others in their class don't miss out.

How does it work?

1. First, check if you qualify – it is not just if you are unemployed, so please look at the list below.
2. Registering is really quick and easy – if you think you qualify and need help to register please contact us.
3. If you want your child to have a free meal at lunchtime that's great – they will get the free meal (saving you more than £350 a year) and the school gets the extra funding which we will use to ensure appropriate support is in place to help your child.
4. If you don't want your child to have the school meals they can continue as normal – as long as you qualify and are registered, the school still gets the extra money!

No one will know you have registered and it will not affect any other benefits you are claiming.

Please talk to us about registering your child today.

Do you qualify?

You can register your child for Free School Meals if you get any of these benefits

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Alliance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue and Customs) that does not exceed £16,190
- You will not normally be eligible if you receive any amount of Working Tax Credit. Please provide this information when requested as schools use this money to help support your children within the school environment to achieve their full potential in education

How to apply –

- Go online to www.democracy.plymouth.gov.uk free school meals for the online application form
Or
- Come and talk to us at school if you're not sure

Plymouth High School for Girls

SCHOOL FUND

Plymouth High's School Fund exists solely to make donations to the school. The School Fund account is held by the school and is separate from the PTFA. However any monies received can be paid through the PTFA which has charity status and then back into the School Fund account to enable the school to benefit from Gift Aid.

How will my daughter / son benefit from the fund?

The School Fund enables Plymouth High to support extra-curricular activities. It is also used to improve our learning facilities and the school's environment. House events, badges and rewards are also supported by School Fund. We are keen to enrich student life beyond the classroom and the School Fund is important in supporting this.

How will the school benefit from the fund?

The funding the school receives from the government is specifically to fund your child's education and does not allow us to fund extra-curricular activities. You will also be aware of the cuts the government is making to funding. The School Fund is important in providing us with separate financial resources to help improve the school's environment and provide additional facilities.

How much is it?

We are asking parents to make a minimum donation to the School Fund of £10 per year per student. Compared to the sums asked by many other schools this remains relatively low. However we appreciate that many families are experiencing difficulties in the current economic climate and have taken the decision that we should not increase the amount we request. With our school population now at 850 we would manage to raise over £8000 without the Gift Aid.

Do I have to contribute?

We emphasise that although we ask for the contribution from all parents, donations are entirely voluntary. However without the School Fund we would not be able to provide such a wide range of opportunities for our students and enhance their facilities.

How do I know the School Fund is used properly?

The accounts are externally audited every year and passed by the Governing Body.

How do I pay the School Fund?

1. Please fill in the reply slip which will enable us to confirm you have received the information about School Fund and avoid a reminder being sent to you
2. Decide how you want to pay - whether by cheque or by Standing Order or Parent Pay
3. Fill in the appropriate sections on the forms. Cheques should be made payable to '**PHSG PTFA SCHOOL FUND**'
4. If you are a UK tax payer, please consider completing the Gift Aid Declaration to enable us to reclaim the Income Tax you have paid on your donation. Currently worth 25% of your donation. Donations made via ParentPay are unable to claim Gift Aid
5. Please return the form and payment (if appropriate) in a sealed envelope marked SCHOOL FUND and labelled with your child's name and tutor group
6. Please take completed Standing Order form to your bank
7. Your child should hand the envelope to her Form Tutor
8. Don't forget we still need the slip returned even if you are not able/don't wish to contribute

The support and generosity shown by families in previous years certainly has made a difference so I would like to thank everyone very much and I look forward in anticipation of an excellent response for this year too.

Mary Utton
Headteacher

REPLY SLIP

Please complete and return the slip below. This will enable us to confirm that you have received this information and avoid a reminder being sent to you. Please return your slip and cheque, if appropriate, in a sealed envelope marked SCHOOL FUND and labelled with your child's name and form to her Form Tutor.

Name of student: **Tutor Group:**

- ☐ I support the School Fund and have donated £..... via ParentPay (suggested minimum contribution of £10)
- ☐ I support the School Fund and enclose a cash/cheque for £..... (suggested minimum contribution of £10) made payable to PHSG PTFA SCHOOL FUND
- ☐ I support the School Fund and have donated £..... (suggested minimum contribution of £10) via BACS (Lloyds Bank; Sort code: 30-96-68; Account number: 55264968)
- ☐ I have completed the Standing Order Form for £..... (suggested minimum contribution of £10) and submitted it to my bank
- ☐ I am a UK tax payer and have completed the Gift Aid Declaration
- ☐ I already have a Standing Order in place to support the School Fund
- ☐ I am not able to support the School Fund contribution

Signed: **Date:**

GIFT AID DECLARATION

PHSG PTFA is a registered charity

(Please complete all details clearly in BLOCK CAPITALS)

Title: **First Name:** **Surname:**

Donor's Address:

..... **Postcode:**

I want the charity to treat the enclosed donation of £..... and all donations I make from the date of this declaration as Gift Aid donation and reclaim tax accordingly until I notify you otherwise. (You will be unable to use ParentPay if you would like the PTFA to claim Gift Aid)

Signature: **Date:**

Notes to donor:

1. You must pay an amount of Income Tax and / or Capital Gains Tax at least equal to the tax that the charity reclaims on your donation in the appropriate tax year (currently 25p for each £1 you give). If you cease paying tax, please notify the school. Higher rate tax payer can claim further tax relief on donations in their self-assessment tax returns.
2. Please ensure that if payment is made by cheque, the person signing the cheque is also the person who made this declaration.
3. You can cancel this declaration at any time by writing to the school. The school will not reclaim tax on donations made after the date of the cancellation.
4. Please notify the school if you change your name, address or postcode.
5. Data Protection Act 1998. The school will only use the information supplied by you to reclaim tax from the HMR&C.

PLEASE RETURN THIS FORM TO PLYMOUTH HIGH SCHOOL ALONG WITH THE SCHOOL FUND REPLY SLIP and ANY DONATIONS, IN A SEALED AND LABELLED ENVELOPE

Regular Standing Order Form

Please complete the form below and **submit to your bank.**
Thank you.

Your name and address:

.....
.....
..... **Postcode:**

Student's Name: **Tutor Group:**

Your Bank:

To:
(Bank / Building Society)

Bank address:
.....
.....

Your Sort Code : Your Account Number:

Please Pay : **PHSG PTFA SCHOOL FUND**
Sort Code : 30-96-68
Account No. : 55264968

Amount (in words and figures)

The sum of £..... (figures)

Commencing on the (day) of (month)

And a like sum each year / month* until further notice
(*delete as appropriate)

Signature:

Date:

PLEASE NOTE THAT THIS REPLACES ANY PREVIOUS STANDING ORDER FORMS



SPORT CLUBS

SPRING 2018 (until Feb half-term)



	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
LUNCH TIME	Gym and Dance festival practice (all houses) (Miss Lucombe)	Circuit Training and Fitness Gym (Mrs Goolden)	Gym and Dance festival practice (all houses) Gym (Mrs Alford)	Sports Council Meeting (Week B only) PE Classroom (Mrs Lawrence-Felton)	Dodgeball Gym (Sports Council / Miss Luscombe) Running Club Central Park (Mrs Goolden/ Miss Bishop)
AFTER SCHOOL	Trampolining Gym (Sign up in PE) (Miss Lucombe) Climbing YMCA (Collect letter from PE) External coach Rowing Gym (Mrs Goolden)	Netball Yr 9,10,11 Courts (Mrs Alford/ Mrs Goolden)	Zumba Gym (External Instructor: Emma) (Football Matches so no club)	Netball Yr 7 & 8 Courts (Mrs Lawrence Felton and Miss Luscombe)	Fencing Gym (collect letter from PE) External Coach

