



# PLYMOUTH HIGH SCHOOL FOR GIRLS

**Tuesday 6<sup>th</sup> February 2018**

## **FEBRUARY NEWSLETTER**

Dear Parents, Carers and Students,

It is less than a week to our February half term break. Now that I have been able to remove the boot helping to support my ankle as it heals time seems to be flying by, possibly as it won't be long until we reach the end of the Spring term when sadly I will be saying goodbye to everyone!

Staff and students are feeling under a lot of pressure. For many of our students this is because of the demands of their GCSE and A Level work. Our Year 11s will be returning after the half term break to their mock examinations, so will be working hard I hope over the holiday on their revision. It is important that they use this opportunity to test what they know and understand and then, on receiving their results, work hard to focus on any areas for improvement. Our Year 9 students have had to think hard about which of their subjects they want to continue with for GCSE and submit their options forms, the deadline for which was 2<sup>nd</sup> February. This is not always an easy choice as many of our students enjoy most of their subjects and it is difficult to narrow it down.

### **Changes to the arrangements for the last day of the Spring Term**

Please note that we have taken the decision to change the time students will be dismissed on the last day of term. This will now be between **1.00pm and 1.30pm** after our end of term assembly on the last day of the Spring term, **Thursday 29<sup>th</sup> March**. The reason for this is my retirement! This will give an opportunity for me to say my farewells to students at the assembly and for staff to gather for a luncheon when students have left.

For those who have Free School Meals, the girls will have plenty of time during break to use the canteen. The Contract Buses will run at their normal time. We will of course make arrangements for any girls who cannot get home at 1.00pm and are staying behind in school, by providing work and supervision for them.

### **Communications – Accessibility of staff and response times**

I thought that it would be useful for you if I again published our policy and procedure on communications between parents and school, and the use of e-mail with regards to this.

At Plymouth High School, we believe that good communication between school and the home is essential. Children and young people achieve more when school and parents/carers work together. Parents/carers can help more if they know what the school is trying to achieve, and how they can help.

In recent years communications between home and school have shifted quite dramatically from pen and paper to e-mail; with e-mail becoming the preferred and predominant mode of communication. E-mail provides us with a quick, cheap and easy means of communication. The ease of communication via e-mail has many advantages but with it comes problems as the expectation for almost instantaneous reply, in a well-informed, considered and timely manner, appears to be on the increase with complaints following when this has not been the case.

As a school our first priority is to deliver high quality teaching and learning and we must make sure that e-mail as a means of communication doesn't distract teachers from their primary focus, teaching. On any one day a teacher will have a plethora of demands on their time including up to five lessons teaching (and tutor time, lunch duties, clubs and other activities, and after school practices). Teachers cannot and are not expected to monitor and manage their inbox during lessons or at other times in the day, when they should be planning and preparing for lessons, assessing student work or carrying out school duties. The school (and you) expect teachers to be fully prepared, focused and engaged with students and supporting their learning.

We would never wish to discourage parents from communicating with staff, establishing a relationship and working together. Parental communication is essential; we do not always get it right and we need your feedback to help us to continue to improve.

However, the school has a duty of care to staff, as it does to students. This includes a responsibility to ensure that the staff's workload is manageable and does not unreasonably intrude in to their private life. We have an incredibly dedicated team of staff at Plymouth High and we want to make them feel valued. It is therefore essential that we respect them and help them to maintain a sustainable workload.

The following outlines what I regard to be important considerations when using e-mail communication between home and school.

All communication must respect the dignity of the recipient.

1. Within 48 hours - receipt of an email will be acknowledged (during term time only but not after 5pm nor over a weekend).
2. Within 5 working days - provide a response to the email by telephone or in writing (including an e-mail). This may include informing the sender that more time is required to provide a full response. If this is the case staff should indicate a time frame in which a response should be expected.
3. If a member of staff is not able to deal with the e-mail directly then they will pass it on to the most appropriate person and inform the sender that they have done so.
4. Staff will not be expected to monitor or respond to e-mails out of their normal working hours (including weekends and published school holidays). Whilst parents may compose e-mails at all sorts of hours to suits their own needs I would ask that e-mails are not normally sent outside of a member of staff's normal working hours. Mobile phones and other electronic devices that enable staff to access their school e-mails when away from school can make it difficult to 'ignore' a message from a parent, leading to unnecessary worry and anxiety on the part of the member of staff.
5. Whilst this is extremely rare, if a member of staff receives an e-mail which is of an aggressive tone, sets unreasonable demands or could otherwise be interpreted as harassing, they will refer this to a senior line manager in the school, who will decide if consideration needs to be given to dealing with further communication under our Complaints Policy.

### **Cleaner Appointment**

Unfortunately one of our team of cleaners, Ted Skinner, who has given very long service to the school, will be retiring at the end of this term. We are therefore in the process of recruiting someone to take his place. If you know of anyone who would be interested in this post I would be grateful if you could point them in the way of our website where they will find all the relevant details under Vacancies. I have also inserted the advert at the back of the newsletter.

### **Grand Spring Draw**

We will be launching our Grand Spring Draw in the week of 19<sup>th</sup> February. Two books of raffle tickets will be given to every student in the school and your daughter or son should be bringing them home to you! Each ticket costs a pound. Please do your very best to sell your tickets to family and friends. Monies and counterfoils should be returned to student reception in a clearly marked envelope. Any raffle tickets that your child is unable to sell should be returned to school.

Additional books are available from school reception if you are able to sell more. Monies raised come back to the school and the PTFA will be supporting our push to improve the ICT facilities available to our students.

### **PTFA Annual General Meeting, Wednesday 25<sup>th</sup> April 2018**

This year we will be holding the PTFA AGM on 25<sup>th</sup> April 2018. If the PTFA is going to continue to be effective it does need your support. The PTFA helps to provide those little extras for the students which enhance their learning and this year the PTFA is able to donate £5000 which is going to be used to purchase Chrome Books to enhance our students' ICT access. We have a very willing band of helpers but we always need more active members.

I and Mr Willis will give you further reminders about the AGM but we look forward to seeing as many of you as possible on Wednesday 25<sup>th</sup> April. The meeting will begin at 18.15hrs in Maths room 2 when we will need to elect the new committee for 2018/2019, and will be followed immediately afterwards by our next regular meeting.

### **Wine Tasting Event**

Rotary Club Plymouth Mayflower, of which I am a member, is holding a wine tasting event at the school on Friday 23<sup>rd</sup> February from 6.45pm. Nigel Pound of Totnes Wines will be helping us appreciate a number of wines. The event is always good fun and I hope some parents may wish to join me, Rotarians and friends. You can find more information on the flyer at the back of this newsletter. If you would like to join us please could you let me know by Friday 16<sup>th</sup> February as I will have to let Nigel Pound know numbers. An email to me ([mutton@phsg.org](mailto:mutton@phsg.org)) confirming this and return of the slip and monies to school by 19<sup>th</sup> February would be helpful.

The next, and my last newsletter to you, will be published on 6<sup>th</sup> March. At this point I will take the opportunity to wish you all a restful break.

As always, please do not hesitate to contact me if you have any concerns or queries. I always do my best to answer them.

Yours faithfully



Mary Utton  
Headteacher

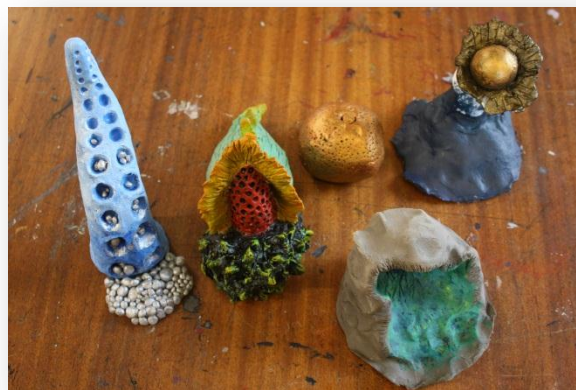
# DEPARTMENTAL NEWS.....

## ART

The art studios are currently buzzing with creative energy. GCSE and A Level artists are now concluding their personal projects and preparing to receive their exam question, which they will create a body of artwork in response to. The personal project is a challenging module and students have been ambitious in their final pieces, producing artworks in a great variety of styles and media. We are proud of their hard work and dedication. Several year 13s have recently been invited to interview for art-related degree subjects, and some have already received offers! So far, their stunning portfolios have been very well received by Plymouth College of Art, Nottingham Trent University and South Wales University to name a few. Congratulations and good luck to those artists with interviews yet to come.

Year 7s have been researching the work of: Claude Monet, Vincent Van Gogh and Rob Miller which has led to producing work in a variety of styles. Year 8 artists have been exploring the pop art movement, producing colourful stencilled works and computer generated images inspired by famous pop art figures such as Roy Lichtenstein and Andy Warhol.

Year 9 GCSE artists have begun an exciting 3D art project, working with clay to produce work inspired by abstract forms in the natural world. Students have been testing out their ideas and learning the skills involved by making some beautiful maquettes, some examples of work in progress are pictured.



We are delighted that some artwork by students from Years 10 to 13 has been selected for exhibition in Art2Day at the Cube3 Gallery at Plymouth University. The show comprises of work produced on GCSE, A Level and Foundation courses across the city and attracts a large amount of visitors. The work will be installed in early February, with support from our new Art Captains.

Details of the Art2Day show will soon be announced - stay tuned!

## **PE**

Congratulations to TEMPLE who won the Year 7 dodgeball!!!! And massive thanks to The Sports Council for organising and running it!

Big shout out to The House Captains and supportive sixth formers for all your team spirit and encouragement! The girls loved it!!!

I'm looking forward to hearing about the Year 8's competition!!!

Go KENDALL!!!!

**Mrs Lawrence-Felton**  
**PE Teacher**

Congratulations to Niamh Hutchinson who has been attending the Devon Championship swimming galas recently and has won 2 silvers (200m free & 200 Fly) and 2 bronzes (400m free and 400 Individual Medley), achieving personal bests in every event. She has gained qualification times for the Regional Competitions, with more galas to come. Keep it up Niamh!



Congratulations also to Victoria Adams who is the new Devon Senior 200m fly Champion. Amazing achievement.

Emily Bee competed in the SW England Indoor Athletics championships and won gold in the 60m hurdles setting the 11th fastest time of all time on the UK rankings with a time of 8.57, she gained silver in the 60m sprint and a bronze medal in the long jump. Fantastic achievements Emily.



Summer Radcliffe attended the English Schools Swimming Association Diving Champs in December, representing PHSG and won a silver medal in synchro and came 4th in a very hard group, which included 3 Great Britain divers on her 1 metre competition.



Huge congratulations to Amber Francis of year 12 who won Swim England's National Young Volunteer of the Year Award at the national awards event held in Birmingham before Christmas, we are very proud of you!

The school indoor rowing team competed at the local schools competition last week with two top three finishers in each category, winning every race! Students will now be selected to compete at the nationals in March so watch this space for news of how they get on.

**Mrs E Goulden**  
**PE Teacher**

## FOOD & NUTRITION

The Year 11 Food Preparation and Nutrition Students have been working really hard this term to prepare for their second NEA (non-examination assessment). They had to cook and present a selection of three dishes within three hours, which is no easy feat.

The standard of food produced was very high, and the willing helpers who came to taste and give feedback were blown away by how good it all was.

18 students took part over the two days, and I have only been able to include a few pictures of what was a veritable feast of amazing food.

Well done to all involved.

**Mrs Penny Brown**  
Food and nutrition teacher





## ALUMNI

Do you have any photographs, old reports or other souvenirs of your time at Plymouth High - or even a school hat?

We are always eager to add to our archives and share stories about life at PHSG.

Recently Stephanie Jenkins sent us this picture of herself and her sister in September 1964, standing outside [1 Tintagel Crescent](#) ready to go to school. Her sister was about to attend PHS for the first time, while Stephanie was entering the third year. Tricorn hats were then obligatory, and they are both wearing red Temple house girdles (belts). Her sister's is hanging down the front. First- and second-formers had to wear a serge tunic, but Stephanie is wearing a new pleated skirt that was allowed in the third form.

Please do send us either the originals or copies (we can also copy your originals for you) to add to our archives and also put on display at open evenings.

Many thanks

**Ms Eales White**  
**Assistant Heateacher**



## INTRODUCING OUR NEW HEADGIRL TEAM

Hello everyone! We're your head student team for 2018 - Amber Johnston (your head girl), Amina Marshall, Orlane Mbahin and Abby Clark. We are looking forward to our term in office and are excited to implement changes to help improve student life at PHSG.

Our main ambition this year is to change the way student voice is conducted, by having a permanent student council made up of students from all years committed to gathering feedback from their peers and relaying the ideas back to us throughout the next 12 months.

Job descriptions will be emailed out on Monday 5th of February and a letter of application will need to be written. We are going to continue publishing the student magazine 'Hear Me Out', with the help of our new recruits for our student journalist team, whom we believe will produce some brilliant articles for this year's 3 issues. We have also been tasked with holding charity events throughout the year for our two school charities.

Thanks for reading and we hope to make 2018 a successful year for the head student team.



## CAREERS

Here are some local careers events which may be of interest.....

On Saturday 10th March from 10am - 3pm Plymouth Guildhall are holding an Apprenticeship Job Faire for anyone who is interested in finding out more about apprenticeship opportunities with local employers.

On Wednesday 14th March from 4pm - 6:30pm Skills South West are holding a free event at Plymouth Pavilions which is aimed at Year 10 - 13 students and parents. This brings young people from the South West face-to-face with employers, training providers, colleges, universities and professional bodies. The event will raise aspirations, motivate and inspire the next generation using hands-on demonstrations and activities.





## PARKING IN AND AROUND THE SCHOOL SITE



**May I remind parents that there is NO PARKING on the school site or collecting/dropping off students on the double yellow lines outside our school gates.**

May I also ask you to be considerate to the residents who live in close proximity to the school. I continue to receive complaints from our neighbours and can understand their anger and frustration!

A number of parents wait in their cars to collect their daughter after school. Parents park on the double yellow lines, block alleyway entrances and exits and park in residents' bays for which a resident has to pay for a permit. This often means for residents returning home at a similar time that they are unable to park their cars.

*Not only is this inconsiderate, it is on occasions dangerous as drivers are not always watching carefully where our girls are as they come out of school.*

Thank you.



## LOST PROPERTY



Our reception is becoming overloaded with lost property! We have items ranging from bags to a ukulele and everything in between! There are in particular a lot of coats and items of school uniform; all of which is unnamed, and there are also some high value items.

We simply do not have space to store these items indefinitely and so, regrettably, at the end of this half term they will be removed and given to charity. Bearing this in mind please can you remind your child to come to reception and check very carefully to make sure nothing belongs to them because once it's gone.... It's gone!

Please could you also remind your child to make sure everything is clearly named, placed in their lockers or kept with them during the day to help minimize the risk of losing anything.



Thank you.



# Plymouth High School for Girls

A Grammar School maintained by Plymouth City Council

St Lawrence Road, Plymouth, PL4 6HT

Tel: 01752 208308

Email: [jchalmers@phsg.org](mailto:jchalmers@phsg.org)

Website: [www.phsg.org](http://www.phsg.org)

**NOR: 795 including 6<sup>th</sup> Form of 197**

Headteacher: Miss Mary Utton

**Cleaner (Grade A)**

**£8.45/hr**

**Permanent, part time, 12.5 hrs/week, 41 weeks/yr**

We are seeking to appoint a Cleaner to support the school cleaning provision.

12.5 hours/week, 41 weeks/year, term time and deep cleans only.

The successful candidate will:

- Be both an individual and team player able to work closely with all interested parties
- Be proactive, energetic, enthusiastic and adaptable
- Enjoy working with and supporting young people

Candidates should contact the PA to the Headteacher and SLT; e-mail [jchalmers@phsg.org](mailto:jchalmers@phsg.org) for an application pack and informal enquiries. Further information and an application pack may also be downloaded from our website, [www.phsg.org](http://www.phsg.org)

**Closing date: 9.00 am 19<sup>th</sup> February 2018**

**Interviews will be held on Thursday 1<sup>st</sup> March 2018**

The school is committed to safeguarding and protecting the wellbeing and welfare of children and young people. The successful applicant must be willing to undergo Child Protection screening and training appropriate to the post, including checks with past employers and an enhanced disclosure from the Disclosure & Barring Service. Further details can be found at [www.gov.uk/government/organisations/disclosure-and-barring-service](http://www.gov.uk/government/organisations/disclosure-and-barring-service)

**Following the announcement of Miss Utton's retirement, we have been asked if parents could contribute to a leaving gift. If you would like to contribute, please do so using your ParentPay account. Obviously this is a secret though.... We will let you know what we buy and of course, welcome any suggestions you may have for a gift.**

**TERM DATES 2018-2019**

Parents are already looking ahead to 2018/2019 and have asked me for the Term Dates so here they are!

### Autumn Term:

**Wednesday 5th September 2018 – Wednesday 19<sup>th</sup> December 2018**

Wednesday 5<sup>th</sup> September      Years 7, 11 and 13 return

With Year 12 as required

Thursday 6<sup>th</sup> September

## Whole School returns

Half term:

*Monday 22<sup>nd</sup> October –*

*Friday 26<sup>th</sup> October 2018*

### Spring Term:

**Tuesday 8<sup>th</sup> January 2019 – Friday 5<sup>th</sup> April 2019**

Half term: Monday 18<sup>th</sup> February –

*Friday 22<sup>nd</sup> February 2019*

### Summer Term:

**Tuesday 23<sup>rd</sup> April 2019 – Wednesday 24<sup>th</sup> July 2019**

*May Day* *Monday 6<sup>th</sup> May*

Half term: Monday 27<sup>th</sup> May –

Friday 31<sup>st</sup> May 2019

## Curriculum Enrichment Week

Monday 8<sup>th</sup> July – Friday 12<sup>th</sup> July 2019

**The five non-pupil days are:** Tuesday 4<sup>th</sup> September 2018

Friday 19<sup>th</sup> October 2018

Monday 7<sup>th</sup> January 2019

Fourth and Fifth day (20<sup>th</sup> & 21<sup>st</sup> December)

to be commuted to twilight sessions

## TERM DATES 2017-2018

### Spring Term:

**Wednesday 3<sup>rd</sup> January 2018 – Thursday 29<sup>th</sup> March 2018**

*Half term: Monday 12<sup>th</sup> February –  
Friday 16<sup>th</sup> February 2018*

### Summer Term:

**Monday 16<sup>th</sup> April 2018 – Friday 20<sup>th</sup> July 2018**

*May Day Monday 7<sup>th</sup> May  
Half term: Monday 28<sup>th</sup> May –  
Friday 1<sup>st</sup> June*

### Curriculum Enrichment Week

*Monday 9<sup>th</sup> July – Friday 13<sup>th</sup> July 2018*

### Non-pupil days are:

Monday 4<sup>th</sup> September 2017  
Tuesday 5<sup>th</sup> September 2017  
Friday 20<sup>th</sup> October 2017  
Monday 23<sup>rd</sup> July 2018  
Tuesday 24<sup>th</sup> July 2018

*(The latter 2 days commuted for Staff into evening training sessions)*

## DATES FOR YOUR DIARY 2018/2019

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<b>Half Term</b>	Monday 12 <sup>th</sup> – Friday 16 <sup>th</sup> February 2018
<b>Year 11 Mock Examinations</b>	Monday 19 <sup>th</sup> February – Friday 2 <sup>nd</sup> March 2018
<b>Year 8 Reports Home</b>	Monday 5 <sup>th</sup> March 2018
<b>Year 10 Parents Evening</b>	Wednesday 14 <sup>th</sup> March 2018
<b>Year 13 Mock Examinations</b>	Monday 19 <sup>th</sup> March – Wednesday 28 <sup>th</sup> March 2018
<b>Year 12 UCAS Fair</b>	Wednesday 21 <sup>st</sup> March 2018
<b>Year 11 Reports Home</b>	Wednesday 28 <sup>th</sup> March 2018
<b>Years 9 &amp; 12 Reports Home</b>	Thursday 29 <sup>th</sup> March 2018
<b>End of Term Dance Festival/Mufti</b>	Thursday 29 <sup>th</sup> March 2018
<b>Term Ends</b>	Thursday 29 <sup>th</sup> March
<b>Term Starts</b>	Monday 16 <sup>th</sup> April
<b>Curriculum Enrichment Week</b>	Monday 9 <sup>th</sup> July – Friday 13 <sup>th</sup> July 2018

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# Vacancy for Student Librarian

Open to year 9 and 10 only

Are you reliable, friendly,  
hard-working and do you love  
reading?

Do you want to gain some  
work experience, learn new  
skills and be an ambassador  
for the library?

If you're interested, pick up an application form  
from Miss Harris in the library.

Deadline for entries: Thursday 8<sup>th</sup> February 2018.

## **ELIGIBILITY FOR FREE SCHOOL MEALS - Can you help us? –**

**Do you know ..... just registering your child for Free School Meals means that the school gets extra money? Register now to make sure we don't miss out.**

The Government is giving money to schools to help children from lower income families do their very best. This funding is called a 'Pupil Premium'.

This money is crucial to us if we are to continue to run our Student Support facilities.

**Please register to make sure your child and others in their class don't miss out.**

How does it work?

1. First, check if you qualify – it is not just if you are unemployed, so please look at the list below.
2. Registering is really quick and easy – if you think you qualify and need help to register please contact us.
3. If you want your child to have a free meal at lunchtime that's great – they will get the free meal (saving you more than £350 a year) and the school gets the extra funding which we will use to ensure appropriate support is in place to help your child.
4. If you don't want your child to have the school meals they can continue as normal – as long as you qualify and are registered, the school still gets the extra money!

***No one will know you have registered and it will not affect any other benefits you are claiming.***

***Please talk to us about registering your child today.***

### **Do you qualify?**

You can register your child for Free School Meals if you get any of these benefits

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Alliance
- Support under Part VI of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue and Customs) that does not exceed £16,190
- You will not normally be eligible if you receive any amount of Working Tax Credit. Please provide this information when requested as schools use this money to help support your children within the school environment to achieve their full potential in education

### **How to apply –**

- Go online to [www.democracy.plymouth.gov.uk](http://www.democracy.plymouth.gov.uk) free school meals for the online application form  
Or
- Come and talk to us at school if you're not sure



# **Plymouth High School for Girls**

## **SCHOOL FUND**

Plymouth High's School Fund exists solely to make donations to the school. The School Fund account is held by the school and is separate from the PTFA. However any monies received can be paid through the PTFA which has charity status and then back into the School Fund account to enable the school to benefit from Gift Aid.

### **How will my daughter / son benefit from the fund?**

The School Fund enables Plymouth High to support extra-curricular activities. It is also used to improve our learning facilities and the school's environment. House events, badges and rewards are also supported by School Fund. We are keen to enrich student life beyond the classroom and the School Fund is important in supporting this.

### **How will the school benefit from the fund?**

The funding the school receives from the government is specifically to fund your child's education and does not allow us to fund extra-curricular activities. You will also be aware of the cuts the government is making to funding. The School Fund is important in providing us with separate financial resources to help improve the school's environment and provide additional facilities.

### **How much is it?**

We are asking parents to make a minimum donation to the School Fund of £10 per year per student. Compared to the sums asked by many other schools this remains relatively low. However we appreciate that many families are experiencing difficulties in the current economic climate and have taken the decision that we should not increase the amount we request. With our school population now at 850 we would manage to raise over £8000 without the Gift Aid.

### **Do I have to contribute?**

We emphasise that although we ask for the contribution from all parents, donations are entirely voluntary. However without the School Fund we would not be able to provide such a wide range of opportunities for our students and enhance their facilities.

### **How do I know the School Fund is used properly?**

The accounts are externally audited every year and passed by the Governing Body.

### **How do I pay the School Fund?**

1. Please fill in the reply slip which will enable us to confirm you have received the information about School Fund and avoid a reminder being sent to you
2. Decide how you want to pay - whether by cheque or by Standing Order or Parent Pay
3. Fill in the appropriate sections on the forms. Cheques should be made payable to '**PHSG PTFA SCHOOL FUND**'
4. If you are a UK tax payer, please consider completing the Gift Aid Declaration to enable us to reclaim the Income Tax you have paid on your donation. Currently worth 25% of your donation. Donations made via ParentPay are unable to claim Gift Aid
5. Please return the form and payment (if appropriate) in a sealed envelope marked SCHOOL FUND and labelled with your child's name and tutor group
6. Please take completed Standing Order form to your bank
7. Your child should hand the envelope to her Form Tutor
8. Don't forget we still need the slip returned even if you are not able/don't wish to contribute

The support and generosity shown by families in previous years certainly has made a difference so I would like to thank everyone very much and I look forward in anticipation of an excellent response for this year too.

Mary Utton  
Headteacher

## REPLY SLIP

Please complete and return the slip below. This will enable us to confirm that you have received this information and avoid a reminder being sent to you. Please return your slip and cheque, if appropriate, in a sealed envelope marked SCHOOL FUND and labelled with your child's name and form to her Form Tutor.

**Name of student:** ..... **Tutor Group:** .....

- ☐ I support the School Fund and have donated £..... via ParentPay  
(suggested minimum contribution of £10)
- ☐ I support the School Fund and enclose a cash/cheque for £.....  
(suggested minimum contribution of £10) made payable to PHSG PTFA  
SCHOOL FUND
- ☐ I support the School Fund and have donated £..... (suggested  
minimum contribution of £10) via BACS  
(Lloyds Bank; Sort code: 30-96-68; Account number: 55264968)
- ☐ I have completed the Standing Order Form for £.....  
(suggested minimum contribution of £10) and submitted it to my bank
- ☐ I am a UK tax payer and have completed the Gift Aid Declaration
- ☐ I already have a Standing Order in place to support the School Fund
- ☐ I am not able to support the School Fund contribution

**Signed:** ..... **Date:** .....

### GIFT AID DECLARATION

PHSG PTFA is a registered charity

**(Please complete all details clearly in BLOCK CAPITALS)**

**Title:** ..... **First Name:** ..... **Surname:** .....

**Donor's Address:** .....

..... **Postcode:** .....

I want the charity to treat the enclosed donation of £..... and all donations I make from the date of this declaration as Gift Aid donation and reclaim tax accordingly until I notify you otherwise. (You will be unable to use ParentPay if you would like the PTFA to claim Gift Aid)

**Signature:** ..... **Date:** .....

#### Notes to donor:

1. You must pay an amount of Income Tax and / or Capital Gains Tax at least equal to the tax that the charity reclaims on your donation in the appropriate tax year (currently 25p for each £1 you give). If you cease paying tax, please notify the school. Higher rate tax payer can claim further tax relief on donations in their self-assessment tax returns.
2. Please ensure that if payment is made by cheque, the person signing the cheque is also the person who made this declaration.
3. You can cancel this declaration at any time by writing to the school. The school will not reclaim tax on donations made after the date of the cancellation.
4. Please notify the school if you change your name, address or postcode.
5. Data Protection Act 1998. The school will only use the information supplied by you to reclaim tax from the HMR&C.

**PLEASE RETURN THIS FORM TO PLYMOUTH HIGH SCHOOL ALONG WITH THE SCHOOL FUND REPLY SLIP and ANY DONATIONS, IN A SEALED AND LABELLED ENVELOPE**

# Regular Standing Order Form

Please complete the form below and **submit to your bank.**  
Thank you.

**Your name and address:**

.....  
.....  
..... **Postcode:** .....  
.....

**Student's Name:** ..... **Tutor Group:** .....

**Your Bank:**

To: .....  
.....  
(Bank / Building Society)

Bank address: .....  
.....  
.....

Your Sort Code : ..... Your Account Number: .....

Please Pay : **PHSG PTFA SCHOOL FUND**  
**Sort Code : 30-96-68**  
**Account No. : 55264968**

Amount (in words and figures)

The sum of £..... (figures) .....

Commencing on the ..... (day) of ..... (month)

And a like sum each year / month\* until further notice  
(\*delete as appropriate)

Signature: .....

Date: .....

**PLEASE NOTE THAT THIS REPLACES ANY PREVIOUS STANDING ORDER FORMS**

# Wine Tasting Evening



Plymouth Mayflower Rotary Club  
Invite you to join us for a wine  
Education evening with Nigel Pound  
Of Totnes Wines

When: Friday 23<sup>rd</sup> February 2018

Time: 6.45pm to 9.00pm

Where: Plymouth High School for Girls  
St Lawrence Road, Plymouth. PL4 6HT

Cost: £15.00/head  
(Includes a £3.00 voluntary contribution to  
the Club's  
2018 charity: Pregnancy Crisis Care).  
Cheques payable to Plymouth Mayflower  
Rotary Club

Further details:  
Phil Burgess - [pd61927@gmail.com](mailto:pd61927@gmail.com)

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Name .....

Address .....

Telephone no. ....

No. of tickets .....

Total cost £..... (Please return slip with monies)

Please return slip with monies to:  
Mary Utton, Plymouth High School for Girls, St Lawrence Road,  
Plymouth, PL4 6HT



**ORCHESTRA  
WITH  
PLYMOUTH  
UNIVERSITY**



**Come and Play afternoon for young  
instrumentalists with  
Plymouth University Orchestra**



**Saturday 3<sup>rd</sup> March 2pm- 4pm at the Davy Hall,  
Plymouth University.**

*Families welcome from 3.30pm for an informal performance.*

*Experience playing in a full orchestra. This event is suitable for players of orchestral instruments approximate grade 1 and above standard. Beginner, intermediate and advanced parts available*

*Explore some of the BBC Ten Pieces Repertoire with us.*

*To book a **free** place contact Jessica Rowe; [jessrowe@mpsplymouth.net](mailto:jessrowe@mpsplymouth.net) with the name, age, school and instrumental tutor of the player plus the name /phone number of an emergency contact for the afternoon.*

*Pupils taking part will then have the opportunity to play alongside the University Orchestra in their Spring Concert on Thursday 15<sup>th</sup> March.*



RESONATE

# Exeter Community FAMILY ORCHESTRA

10.30am -  
12.30pm

**An exciting multigenerational orchestra!**

*For individuals, communities & families of all shapes and sizes...  
For brand new players & rusty ones alike!*

***Any instrument, any standard, any age welcome...***



<u>2018</u>	
* Sunday 28 January	Sunday 15 April
* Sunday 11 February	Sunday 29 April
* Sunday 4 March	Sunday 13 May
Saturday 17 March	Sunday 3 June
	* Sunday 10 June

**Frank Oliver Hall, Kay House. Lower Argyll Road, Exeter. EX4 4RE**

**\* Great Hall, Exeter Uni. Stocker Road, Exeter. EX4 4PY**

**100% Free!**

Register interest via:

[www.bsolive.com/familyorchestra](http://www.bsolive.com/familyorchestra)

01202 644717

[bjennings@bsorchestra.co.uk](mailto:bjennings@bsorchestra.co.uk)

