



Plymouth High School for Girls

"For life, not school, we learn"

9th March 2020

Dear Parents and Carers,

I am writing to you about the Coronavirus and our current position.

So far, there have been no suspected or actual cases of Coronavirus at Plymouth High and we haven't been alerted by Public Health England of any suspected or actual cases in Plymouth.

We are working hard to ensure that we maintain the highest standards of hygiene around the school and have displayed posters in key areas around the building to remind everyone of the steps to take to ensure we remain as safe as possible.

As you know, the Government have said that schools will remain open unless instructed by Public Health England to close. In the event of Plymouth High being instructed to close, we will take the following action:

1. Email all parents immediately
2. Post the details of the closure on the front page of our website
3. Speak with all students and ask them to contact their parents. This will either be via their mobile phone or the school landline – **please ensure we have your correct contact telephone number on our records**
4. Ensure updates are sent out to parents via email
5. School work for students will be posted online via google classroom accounts. Teachers will be ensuring that students know how to access their accounts

I will be speaking to students in assemblies to give them details about the process should we be instructed to close and to reassure them that until such time, we will carry on as normal.

We would be grateful if you would let us know if your child is ill during any enforced closure so that we can maintain accurate records in school. If your child is ill, during this period, please email studentabsence@phsg.org with your child's name, form and dates of absence.

We have sent to you the links that details the Government position on coronavirus. These links contain material that is regularly updated and represent the most useful source of information.

In the meantime, I thank you for your patience and understanding and ask that you allow us to contact you should there be any further details.

Yours faithfully

Simon Underdown
Headteacher