



6<sup>th</sup> April 2022

Dear Parents and Carers,

## **Parent Governor Vacancies**

We currently have two vacancies for parent governors on our Academy Advisory Board (AAB) and we are delighted to invite parents of Plymouth High School students to register their interest in this position.

Parent governors play a vital role on school governing bodies, holding the unique position of having a parental viewpoint of the school. Through the children, they have first-hand experience of the delivery of the curriculum and this enables them to bring a different perspective to the strategic management of the school. Our goal is to ensure that all children achieve fantastic academic progress, whilst also having a wonderful experience of school life at Plymouth High School.

Parent governors serve a four-year term of office, and the AAB on which they sit meets three times per year.

The AAB has a vital role to play in making sure every pupil receives the best possible education. This is achieved by ensuring that governors have the necessary skills and commitment to contribute to the effective governance and success of the school. The particular skills that our governing body needs will vary and will include personal qualities and capabilities, such as the ability and willingness to learn, to have a whole-school approach, and work as part of a team. It is expected that governors will make use of the various training opportunities available to them and play a full part in the work the AAB does to support all areas of the school.

Whilst previous experience of school governance is useful, this is by no means a pre-requisite for this role as full support and induction training is provided. Most importantly, we seek a parent governor who has a passion for the inclusive education that Plymouth High School provides and is keen to work in a supportive but challenging way with the Senior Leadership of the school, to ensure the continued delivery of high-quality education for all the children of families in our local community.

If you are interested in joining the Academy Advisory Board at Plymouth High School, please complete the attached declaration of interest form and send it to the AAB Clerk, Kathryn Rogers, at the school on [k.rogers1@tsatrust.org.uk](mailto:k.rogers1@tsatrust.org.uk) no later than noon on Friday 29<sup>th</sup> April 2022. All





# Plymouth High School for Girls

*"For life, not school, we learn"*

nominees will be invited to have an informal discussion with the Headteacher and Chair of the AAB once the closing date has passed.

If the number of suitable nominations received are equal to or less than the number of vacancies, there will be no need to hold a ballot. If more suitable nominations are received than there are vacancies then a ballot will be held. If a ballot is necessary each parent will be contacted by email inviting them to vote electronically via an online form.

Kind regards,

**Mr Simon Underdown**  
**Headteacher**





## Nomination and Declaration of Eligibility

I wish to stand for election as a parent governor of Plymouth High School for Girls.

Title: Mr, Mrs, Miss, Dr etc	
Surname	
First Names	
Date of Birth	
Home address and postcode	
Telephone no	
E-mail	
Name of child and reg group	

If you are nominating another parent please sign here and ensure that the **nominee** signs the declaration on the reverse.

Signature of

Nominator:

Name:

Date:


## Declaration of Eligibility

I declare that I am not disqualified from serving as a school governor and that:

- **I am** aged 18 or over at the date of this election or appointment;
- **I do not** already hold a governorship of the same school;
- **I am not** a person who is detained under the Mental Health Act 1983;
- **I am not** the subject of a bankruptcy restrictions order or an interim order;
- **I have not** had my estate sequestrated and the sequestration has not been discharged, annulled or reduced.
- **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
- **I am not** included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;

Headteacher: Mr Simon Underdown

St Lawrence Road, Plymouth PL4 6HT

Tel: 033 33 602230 Website: [www.phsg.org](http://www.phsg.org)

Email: [office@plymouthhighschoolforgirls.org.uk](mailto:office@plymouthhighschoolforgirls.org.uk)





# Plymouth High School for Girls

*"For life, not school, we learn"*

- **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- **I am not** disqualified from working with children;
- **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- **I have not**, in twenty years prior to becoming a governor, been convicted as aforesaid of any offence and had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- **I have not**, been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

I am willing to serve as a parent governor should I be elected. I am not disqualified from serving as a school governor and agree that the information I give on this form can be recorded and used by the Governor Development Team. I give permission for an application to be made to the Criminal Records Bureau for a criminal records certificate. If I become disqualified I will notify the Clerk to the Governing Body.

Signature of

Nominee: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**In the event that there are more nominations than vacancies, a ballot will take place. To support your candidature, you are invited to write a supporting personal statement in the box below. Please complete the personal statement in no more than 100 words.**

Headteacher: Mr Simon Underdown

St Lawrence Road, Plymouth PL4 6HT

Tel: 033 33 602230 Website: [www.phsg.org](http://www.phsg.org)

Email: [office@plymouthhighschoolforgirls.org.uk](mailto:office@plymouthhighschoolforgirls.org.uk)





# Plymouth High School for Girls

*"For life, not school, we learn"*

This nomination paper should be returned to [k.rogers1@tsatrust.org.uk](mailto:k.rogers1@tsatrust.org.uk) no later than **noon on Friday 29<sup>th</sup> April 2022**.

Headteacher: Mr Simon Underdown  
St Lawrence Road, Plymouth PL4 6HT  
Tel: 033 33 602230 Website: [www.phsg.org](http://www.phsg.org)  
Email: [office@plymouthhighschoolforgirls.org.uk](mailto:office@plymouthhighschoolforgirls.org.uk)



The Quality in Careers Standard >>>

AcSEED  
Partnership for Schools and Colleges

