



Plymouth High School for Girls

"For life, not school, we learn"

19th August 2020

Dear Year 11,

We are very much looking forward to seeing you in school for your GCSE results. These last few months have been very challenging for you, but we're here to support you.

I'm so pleased that Centre Assessed Grades (CAG) have been used to award you your GCSE results and that you won't face the same situation as Year 13 students last week.

There are a few things for me to tell you about the grades this year. Firstly, we went through a very thorough process to arrive at the CAG and we put in place a number of measures to ensure accuracy and consistency.

You'll remember that I wrote to you all saying that if you had applied for a sixth form place by the deadline then we would offer you a place to study at PHSG for A Levels. If a student has not met the entry requirements for a particular subject they selected, then we may need to discuss an alternative, but we are confident that we will be able to find an alternative.

It is so important that you have a conversation at school so that we can support you in making the best decision. We'll guide you through this on Thursday.

Our understanding from the guidance that has been released over the last few days is that an appeal based on mock grades has been removed. However, you can still appeal your CAG if you wish. We believe the process for an appeal of the CAG is as follows.

THE APPEALS PROCESS 2020:

Please note this Ofqual guidance "It is important to remember that you cannot challenge your school or college under the appeals process on the Centre Assessment Grade(s) it submitted or your rank order position(s)."

Students:

However, students can ask their school or college to check whether it made an administrative error when submitting their Centre Assessment Grade or position in the rank order and if it agrees it did, to submit an appeal to the exam board

If you choose to appeal based on an administrative error, please appeal to the school using appendix 1 and send the completed form to Mrs Hardwick at jhardwick@phsg.org

The deadline for submitting an administrative error appeal is 28/08/2020. We aim to process an administrative error appeal within 20 working days.

Possible resits.

Some students may want to consider a GCSE resit. There are two ways that this can be done. Sit the paper in the autumn term or in the summer of 2021.

My advice is that if you are considering a resit that you take it in the summer term in 2021 and not in the autumn term.

I would advise you to consider spending all of your time and energy getting started on your A levels and settling back into a school routine when we return in September. I think that preparing for an autumn term public examination would represent a significant distraction to your A level study at a time when you are working hard to get back into school life and coping with the demands of rigorous A levels.

However, the choice is yours.

If you wish to sit an examination in the Autumn term, please let us know by completing appendix 3. The deadline for this is also 28/8/2021

QUESTIONS

Staff will be available in school on Thursday to offer advice and guidance. After you collect your results, you'll be directed to a member of staff for further support. You will have already discussed your plans with your parents and you may want to ask some questions, so please make sure that you ask them when you have your meeting. You might want to write down your questions so that you don't forget.

Kind regards,



Mr Underdown
Headteacher

Appendix 1 – student administrative error appeal

I would like to appeal the outcome of one or more of my results on the basis of administrative error.

Student Name:

Subject/s to be reviewed for administrative error:

Contact and email details for appeal outcome:

Appendix 3 – request to sit examination in Autumn series

I would like to sit an examination during the Autumn series as follows:

Student Name:

Subject/s to sit this Autumn:

Contact and email details for correspondence regarding Autumn examinations: