



THINKING
SCHOOLS
ACADEMY TRUST



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SCHOOL

Plymouth High School for Girls

"For life, not school, we learn"

25th February 2026

Dear Parent/Guardian

Video Parent Meetings

You are invited to make an appointment for the school's Year 12 parent-teacher meetings. The meetings will be offered on **Thursday 12th March from 15:45 until 18:00**. The appointments will be held by video meeting rather than in-person at the school. Similarly, it may be that teachers conduct the meetings from alternative locations.

Please note that there are some teachers that will be starting earlier than 15:45 and going beyond 18:00, due to commitments for after school clubs for example, but the vast majority of appointments will be for between 15:45 and 18:00. There are also a few staff who will be holding their appointments on other days that week due to them being part time or because of after school club commitments.

During the appointment, teachers will summarise your child's strengths and areas for development. They will also discuss with you predicted grades for the final examinations and will be happy to answer any questions you have.

We endeavour to provide all parents with an appointment to talk with their child's teacher. If parents find that they are unable to make an appointment for a particular subject, we ask that they contact rachel.will@phsg.tsat.uk.

Booking appointments

These meetings will be booked online; to make your appointments please login at: <https://parents-booking.co.uk/phsg>

We recommend that you check you can log in before the booking opens.

Appointments will be available to book from **6.30pm on Wednesday 4th March until midday (12pm) on Wednesday 11th March**. After you have made your appointments there is the option to print or receive email confirmation. A

Attending meetings

Headteacher: Mr Simon Underdown
St Lawrence Road, Plymouth, PL4 6HT
Tel: 0333 360 2230 Website: www.phsg.org
Email: office@plymouthhighschoolforgirls.org.uk



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On the day of your appointments, you need to login at the website address above. You will be able to join the video meeting room ten minutes before your appointment is due to begin. Please ensure you start promptly for your appointments, as each meeting will automatically end at the appointed time.

Internet Browser Compatibility

You must use one of the below devices and internet browser combinations for the video meeting technology to work:

- **Apple iPhone/iPad (iOS 11+):** Safari
- **Android phone/tablet:** Chrome or Edge
- **Linux computer:** Chrome or Firefox
- **Microsoft Surface:** Chrome or Firefox
- **Mac computer:** Safari, Chrome or Firefox
- **Windows computer:** Chrome Edge (Chromium)

Please ensure you are using the most up to date version of the browser to avoid any issues.

Troubleshooting Tips

- If you cannot login, please contact rachel.will@phsg.tsat.uk

If you are unable to book at home, please contact the school data manager, rachel.will@phsg.tsat.uk

Yours faithfully

Mr Jenkins

Head of Sixth Form