

16-19 BURSARY FUND FACT SHEET



PLYMOUTH
CITY COUNCIL

Young People in Care (Cat 1)

What is the 16-19 bursary fund?

It is a scheme to help young people facing financial hardship to stay in full-time education.

How much will young people receive?

Those most in need will be eligible for a bursary of £1,200 a year (Category 1). This includes young people in care and care leavers.

What is the criteria for eligibility?

Young people in care and care leavers must be:

- 16 years and over.
- Following a part time or full time course funded by the Education Funding Agency (EFA) or the European Social Fund.

Who is not eligible for the Access Bursary Funding?

- Young people in care and care leavers under 16 years of age or over 19 years of age on 31/08/25.
- Young people in care and care leavers who do not meet the EFA residency criteria. In order for a learner to be eligible for EFA funding, he/she must have the legal right to be resident in the United Kingdom at the start of the programme. All 16-18 year-old learners (including unaccompanied asylum seekers) who are placed in the care of social services meet residency criteria.

How is the scheme operating in Plymouth?

- The funding for the scheme is provided by the EFA.
- Most Plymouth Schools and Academies have pooled their grants and, alongside Plymouth City Council, have designed a collaborative scheme.

Are all the providers involved in this collaborative scheme?

- No. Five providers are operating their own scheme: City College Plymouth and Plymouth College of Art, Coombe Dean, Plymstock, Hele's and UTC Plymouth.

What happens if a young person in care or a care leaver attends any of those five providers?

- All five providers will also give a bursary award of £1,200 to young people in care and care leavers, as it is statutory.

How do young people in care and care leavers apply for their bursary?

- A simple application form was available from the Head of Sixth-Form in September. This needs to be completed and returned to the Local Authority via the sixth form (for the collaborative scheme).

How will young people in care and care leavers receive their Bursary?

- In the collaborative scheme, payments will be made to students monthly in arrears by BACS.

Do young people in care and care leavers automatically receive their bursary once they have applied?

- No, continued payments will be subject to good attendance, behaviour and standards of work.

Who do I contact to find out more?

- The head of Sixth Form in your school/academy.
- Local Authority Contact: Julie Reed julie.reed@plymouth.gov.uk

How do I find out about the scheme at City College Plymouth?

- Visit their website: <http://www.cityplym.ac.uk/>

How do I find out about the scheme at Plymouth College of Art?

- Visit their website: www.plymouthart.ac.uk

How do I find out more about the scheme at UTC Plymouth?

- Contact the Head of Sixth Form.

PRIVACY NOTICE

Being transparent and providing accessible information to individuals about how we use personal information is a key element of the Data Protection Act and the General Data Protection Regulation (Regulation (EU) 2016/679).

The information being processed

The Council is collecting the information in this form (personal and bank details) and supporting evidence for the purpose of managing your bursary application and payments.

This information will be used for assessing your eligibility to receive a 16-19 bursary award and making monthly payments into your bank.

Information Sharing

To ensure that the council provides you with an efficient and effective service we will sometimes need to share your information between teams within the council as well as with our partner organisations

that support the delivery of the service you may receive. In this case, the information collected will be shared with:

- Staff at your School/Academy.
- Staff within Finance and Education, Participation and Skills at Plymouth City Council.

We will only ever share your information if we are satisfied that our partners or suppliers have sufficient measures in place to protect your information in the same way that we do.

We will never share your information for marketing purposes.

Retention Periods

We will only keep your information for 7 years.

Privacy policy

The full policy and notice is available on the Plymouth City Council website at:
<https://www.plymouth.gov.uk/aboutwebsite/privacypolicy>