

Notice

The *Plymouth High School for Girls PTFA* Committee will meet
on Tuesday - 23/01/2024 **from 18.00 to 19.30 virtually.**

Apologies should be recorded with MS Cassy Freeman.
Please notify the Chair (in advance of the meeting) if you have any items under AOB.

Thank you.

Agenda

1. Welcome and introduction of members present
2. Apologies
3. Approval and review of minutes of the last meeting
4. Matters arising (not covered elsewhere on the agenda)
5. Financial report
6. Headteacher's wish list/Presentation
7. Review purchasing arrangements/updates
8. Future events update
9. Correspondence
10. Any other business:
 - 10.1 Review of the model constitution
 - 10.2 Feed back on assignments (If not covered in the last minutes of meeting review)
11. Date, time, and location of next meeting